



## **Scheduling Policy**

*It is the goal of Burgundar L3C to ensure fair scheduling practices that do not give undue favor to one event over another.*

1. Scheduling begins between nine (9) and eighteen (18) months in advance of the season and will be carried out by the secretary of the Burgundar Board possibly in collaboration with other local event venues to avoid schedule conflicts.
2. Priority of scheduling will be given to previously running games/events, full weekend events, and single weekend events, in that order with additional consideration given for those who request specific dates, or the exclusion of certain dates in advance.
3. An event that has been scheduled will not be compelled to reschedule even if this would allow a more profitable event to run in its place.
4. Events may be canceled by the event organizers up to a month (30 days) prior to the event date without penalty.
5. If an event is canceled within a month (30 days) of the scheduled event date the event organizers will be required to pay half of the site rental fee.
6. Weekends that are not scheduled up to 30 days prior may be rented on a first come first serve basis at half the usual rental price pending approval from the Burgundar Board or its designee.

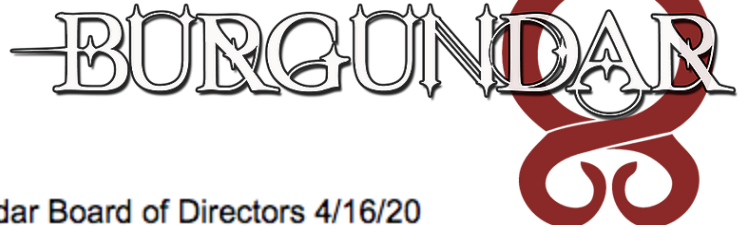
# BURGUNDAR L3C

45 Upton Rd, Harrison ME 04040

<https://burgundar.wixsite.com/burgundar>

(207) 530-0339

THE LARP LOCATION FOR SOUTHERN MAINE



Adopted and Signed by the Burgundar Board of Directors 4/16/20

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